



**Lamprey River Advisory Committee
Grant Application Form**

date:

**name of applicant
or organization:**

contact information for applicant: name, address, phone number, email address

type of grant being sought: (Community Grant, Research Grant, other-specify)

title of proposed project:

goals of proposed project:

goals of 2013 Lamprey River Management Plan addressed (see <http://www.lampreyriver.org/about-us-2013-management-plan>)

intended audience or beneficiaries:

location of project (if applicable):

project procedures:

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proposed timeline: start date, milestones, end date

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proposed budget (Grant money is to be used for expenses directly associated with the project, with not more than 10% going to overhead.):

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final products that will be produced:

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sustainability: (How will the project or intended impacts be sustained in the future without LRAC funding?)

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outreach opportunities:

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evaluation of project: (How many people benefit, how is the river protected, etc.)

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Reports and products:

Open communication between the grantee and the Lamprey Rivers Advisory Committee is encouraged. At least one written interim progress report is required midway through the term of the grant. An interim presentation to the committee or managing subcommittee is also encouraged.

Final reports must contain the following:

- ✓ a brief description of the project, including title, purpose, audience, procedures, & evaluation procedures
- ✓ a list of valuable accomplishments & who benefited
- ✓ funds budgeted and how they were spent
- ✓ two copies of any products (reports, press releases, photos)

Grantees are often invited to speak to the full committee when their project is completed.

Disclaimer for funded projects: Grantees are required to complete an IRS Form W-9 for tax and accounting purposes. All projects and associated publicity/outreach will acknowledge LRAC funding. "These funds are provided by the National Park Service under CFDA 15.962 – National Wild and Scenic Rivers System." As a sub-recipient, the sub-contractor is responsible for meeting the audit requirements of OMB Circular A-133 regarding the expenditure of \$750,000 or more in federal awards during the contractor's fiscal year, if applicable, and for compliance with other laws, regulations, and the provisions of the parent grant agreement, including those regarding employee whistleblower rights, trafficking in persons, and requirements for publications.

The LRAC retains copyright rights and may use any and all materials generated as it sees fit without any additional compensation.

Applicants are encouraged to contact LRAC to discuss the proposal prior to submission of the application.

Completed applications should be emailed to info@LampreyRiver.org or mailed to Joe Foley, chair, 88 Hedding Road, Epping, NH 03042.